

Digital Scoresheet user manual

Requirements

For running only the scoresheet application without any video features only some very basic hardware / software requirements have to be fulfilled:

- Laptop, preferably with at least 14" display and a minimum screen resolution of 1280x1024
- Windows 7, 8, 8.1 or 10
- Laser or inkjet printer (preferably colour printer)
- The PC has to be configured to use Regional Settings = "English (USA)"

Note: you will need administrator access to the laptop on which you are running the software.

Installing the Software

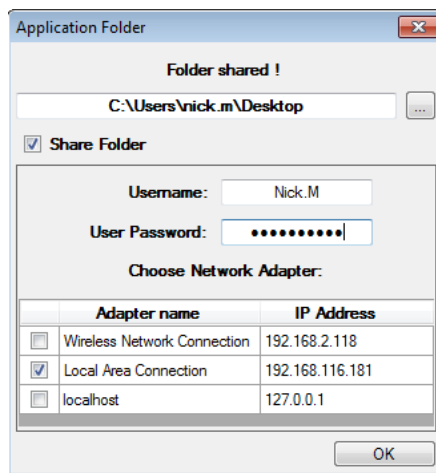
An installation wizard will guide you through the installation - the software can be installed with all default options.

Note: while installing the software on computers running Windows 8 a message "Windows SmartScreen prevented an unrecognized app from starting" might pop up. In this case please simply select "More info", followed by "Run anyway".

You will also need to enter a key in order to activate the software - the activation key will be provided by FIBA Europe separately. Click "Auto Activate" afterwards. Each activation key can be used on a maximum number of 2 laptops / PC's. It is also possible to release a key from one PC in order to use it on another afterwards - to do so, simply select "Configuration - Deactivate License".

When the software is started for the first time the following message pops up: "Application folder is empty! Please chose application folder first!". You will simply need to select the folder in which all scoresheet data is stored. In case you want to share your data with others (for example for Instant Video Replay) you will need to provide some additional information:

- check "Share Folder"
- Provide a username / password with access to this folder
- Choose on which network you want to share data



Starting a new game

- New game: all game information and players have to be entered manually
- Import game: if a game has been created on a different PC an xml file can be imported
- Download game: for all games for which also FIBA Europe Stats Suite / live stats are used, all data (game and players) can be downloaded from the FIBA Europe servers. **This is the way the software will be used in all FIBA Europe competitions** the username and password are the same as for live stats

New Game

Note: as mentioned above, "New Game" is only for testing or working during friendly games. For all official FIBA games the

"Download Game" procedure has to be followed.

Simply enter all information manually (note: game number is always required and has to be unique).

The screenshot shows the 'Game info.' tab of a software interface. It contains several input fields for game details:

- Game Number: 12345
- Competition: Test
- Place: ...
- Field:
- Referee 1:
- Umpire 1:
- Umpire 2:
- Commissioner:
- Date: 11/26/2015
- Time: 11:22
- Scorer:
- Ass. Scorer:
- Time Keeper:
- 24" Operator:

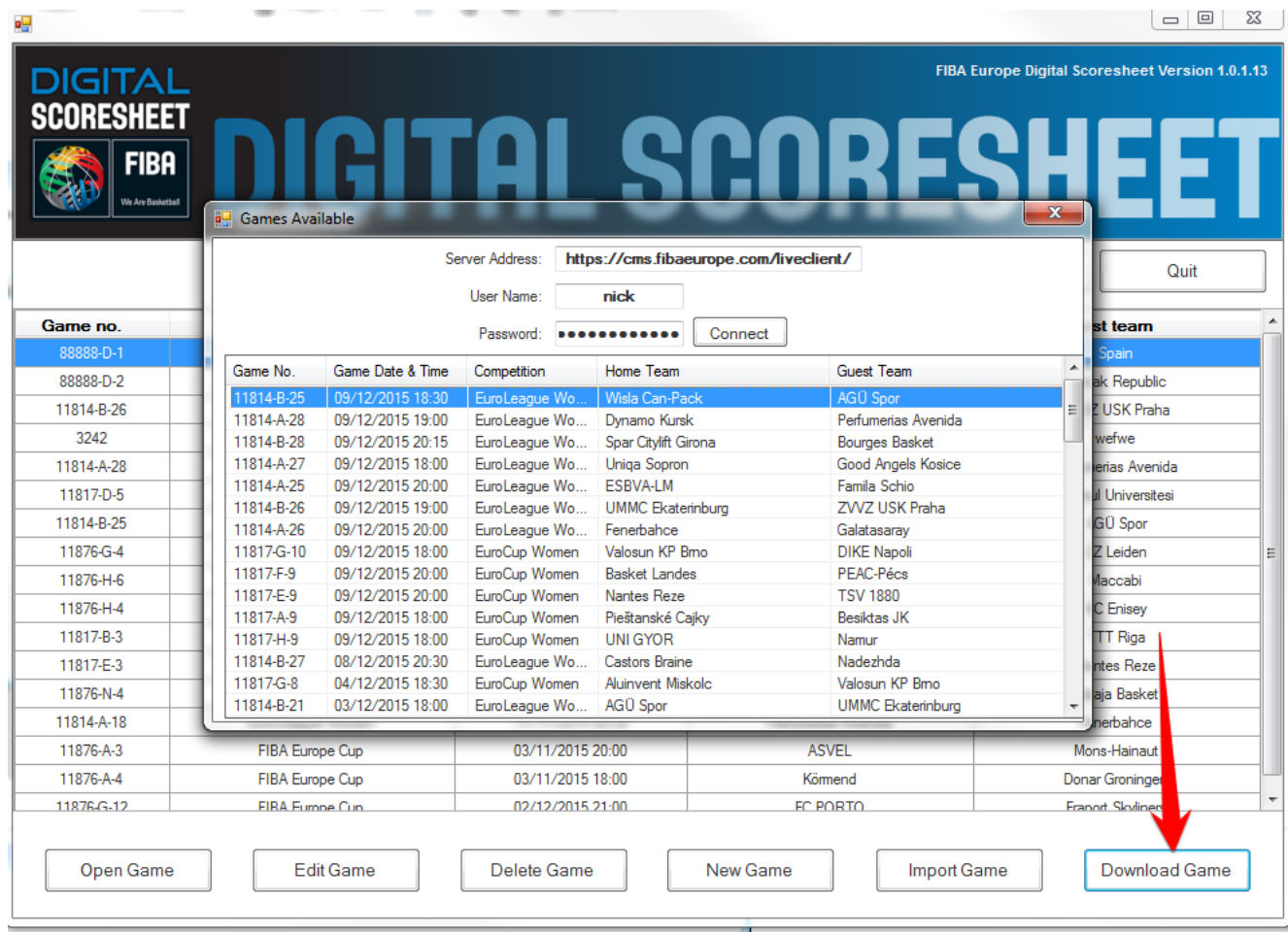
At the bottom, there are 'OK' and 'Cancel' buttons.

In order to enter team names and players select the "Teams Info" tab. Players are added or deleted by clicking the + and - icons.

The screenshot shows the 'Teams info.' tab, which is circled in red. It displays two team sections: 'Home Team' and 'Guest Team'. Each section has a table with columns: Captain, Licence, No., Name, Surname, and Starter. Below the tables are input fields for 'Coach' and 'Assistant coach', and a 'Team Color' button. A red arrow points to the '+' icon next to the 'Team Color' button. A 'Player' dialog box is open in the center, showing fields for 'First Name', 'Last Name', 'Shirt No.', 'Position', 'FNA ID', and 'Player Licence'. The dialog box has 'OK' and 'Cancel' buttons.

Download Game

After selecting "Download Game" on the main screen you simply need to log on to the FIBA Europe CMS and select a game from the list by double clicking it.



The game is now added and all game and player information is available automatically. If changes are necessary (for example players need to be added or removed this can be done in the same way as described above using the +/- icons, player details can be edited by double-clicking the player's name.

Game Settings

Game
Settings

Game info.
Teams info.

Home Team:
Andorra
Short Name:
AND
ID:
13270
Guest Team:
Wales
Short Name:
WAL
ID:
13269

Captain	Licence	No.	Name	Surname	Startr
<input type="checkbox"/>	201401576	4	Marta	Valdelvira Rios	<input type="checkbox"/>
<input type="checkbox"/>	201401577	5	Soraya	Valdelvira Rios	<input type="checkbox"/>
<input type="checkbox"/>	201402021	6	Berta	Paris Casanovas	<input type="checkbox"/>
<input type="checkbox"/>	201202962	7	Maria	Martin	<input type="checkbox"/>
<input type="checkbox"/>	201401571	8	Laura	Bueno Bernad	<input type="checkbox"/>
<input type="checkbox"/>	201401570	9	Silvia	Badaji Obiols	<input type="checkbox"/>
<input type="checkbox"/>	201401574	10	Thais	Torbio Rodrigo	<input type="checkbox"/>
<input type="checkbox"/>	201400639	11	Júlia	Marquez Tomas	<input type="checkbox"/>
<input type="checkbox"/>	201401572	12	Carla	Solana Perez	<input type="checkbox"/>
<input type="checkbox"/>	201401575	13	Claudia	Comellas Saenz	<input type="checkbox"/>
<input type="checkbox"/>	201401723	14	Mariona	Palou Vidal	<input type="checkbox"/>
<input type="checkbox"/>	201400641	15	Mireia	Magrinya Alonso	<input type="checkbox"/>

Captain	Licence	No.	Name	Surname	Startr
<input type="checkbox"/>	201400611	4	Lucy Nia Alice	Edwards	<input type="checkbox"/>
<input type="checkbox"/>	201101587	5	Sophie	Evans	<input type="checkbox"/>
<input type="checkbox"/>	201400612	6	Kelsey Leah	Penikett	<input type="checkbox"/>
<input type="checkbox"/>	201200697	7	Gemma	Thomas	<input type="checkbox"/>
<input type="checkbox"/>	201300654	8	Emily	Stradling	<input type="checkbox"/>
<input type="checkbox"/>	201200706	9	Megan	Taylor	<input type="checkbox"/>
<input type="checkbox"/>	201200702	10	Carys	Allen	<input type="checkbox"/>
<input type="checkbox"/>	201300657	11	Mali	Griffiths	<input type="checkbox"/>
<input type="checkbox"/>	201400609	12	Lauren	Davies	<input type="checkbox"/>
<input type="checkbox"/>	201401880	13	Megan Sophie	McLoughlin	<input type="checkbox"/>
<input type="checkbox"/>	201400605	14	Megan	Baker-Rees	<input type="checkbox"/>
<input type="checkbox"/>	201200704	15	Elizabeth	Birch-Hurst	<input type="checkbox"/>

Coach:
Eva Vilamubla Seira

Assistant coach:
Alba Pla Marsinach

Team Color

Coach:
Lee Thor Coulson

Assistant coach:
Darren Oakley

Team Color

Next>>

Note: the player information / roster is also accessible from the main window of the software with the "SUB" (substitution) icon.

The Main Window

Digital Scoresheet

UNIQA SOPRON

Team fouls:

Q1 1 2 3 4 Q2 1 2 3 4 Q3 1 2 3 4 Q4 1 2 3 4

Time-outs:

Q1/Q2 Q3/Q4 OTs

4 Fegyvermeky Zsolia 0

5 Halvarsson Louice 0

6 Simon Zsolia 0

8 Zsovar Orsolya 0

9 Weninger Virag 0

11 Cryendakic Aleksandra 0

13 Kmjic Sara 0

14 Hatar Bernadett 0

15 Böröndy Dominika 0

41 Dubei Debora 0

44 Ciglar Iva 0

Coach: Laszlo Sterbenz

Ass. Coach: Eva Kelleme Seres

PDF

Edit Game

Start Game

Game Time:

1 2 3 TO SUB

P0 P1 P2 P3 U

T C B D F

GOOD ANGELS KOSICE

Time-outs:

Q1/Q2 Q3/Q4 OTs

Team fouls:

Q1 1 2 3 4 Q2 1 2 3 4 Q3 1 2 3 4 Q4 1 2 3 4

1 Langhome Crystal 0

3 Oblak Teja 0

5 Kissova Martina 0

7 Zirkova Zuzana 0

8 Janoscikova Beata 0

9 Balintova Barbora 0

10 Hruscakova Zofia 0

11 Stehlikova Romana 0

12 Jurcenkova Anna 0

23 Blanarova Denisa 0

42 Johnson Shenise 0

Coach: Maros Kovacik

Ass. Coach: Peter Jankovic

actions

Action buttons:

- Green buttons (1, 2, 3): 1, 2, 3 points scored
- White buttons: TO = Timeout; SUB = substitution (the SUB button is also used before the game to enter the starting 5 and to mark the team captains)
- Yellow buttons (P0, P1, P2, P3): Personal Foul with 0/1/2/3 Freethrows
- Orange button "U": Unsportsmanlike Foul
- Pink buttons: Technical Fouls. T = player; C = coach; B = bench
- Red buttons: Disqualifying Fouls. D = player or coach; F = player disqualified for leaving bench area during a fight

The new foul type (2014/15 season) "GD" (game disqualification) will be added automatically in case a player or coach has reached the maximum number of technical / unsportsmanlike fouls.

In case for example the names of the coaches are not fully visible the space for the team rosters can be increased by dragging the bar between teams and actions (see below).

Digital Scoresheet

FENERBAHCE

Team fouls: Q1 1 2 3 4 Q2 1 2 3 4 Q3 1 2 3 4 Q4 1 2 3 4

Time-outs: Q1/Q2 Q3/Q4 OTs

4	Yacoubou Isabelle	0
5	Bibrzycka Agnieszka	0
7	Vardarli Birsal	0
9	Tunccluer Esmeral	0
10	Siyahdemir Kübra	0
11	Verameyenka Ana...	0
13	Hollingsworth Qua...	0
15	Matovic Ivana	0
21	Cakir Olcay	0
23	Pondexter Cappie	0
35	McCoughtry Angel	0
43	Nevlin Nevin	0

Coach: Roberto Iniguez

End quarter 1 Game Time: 1

1 2 3 T0 SUB

P0 P1 P2 P3 U

T C B D F

CCC POLKOWICE

Time-outs: Q1/Q2 Q3/Q4 OTs

Team fouls: Q1 1 2 3 4 Q2 1 2 3 4 Q3 1 2 3 4 Q4 1 2 3 4

5	Oblak Teja	0
6	Owczarzak Dominika	0
7	Snell Belinda	0
8	Mc Carville Janel	0
10	Skerovic Jelena	0
12	Majewska Agnieszka	0
14	Szczepanik Agata	0
15	Leciejewska Magd...	0
21	Misiek Paulina	0
33	Skorek Magdalena	0

Coach: Jacek Winnicki

actions

edit		Start of the Q1	Q1 00:00	15/10/2014 18...	del...
edit		Start of the game	Q1 00:00	15/10/2014 18...	del...

Drag up or down to increase space for
team rosters / coaches or the action pane

Entering Actions

In principle all actions are simply entered by selecting a player / coach followed by the action (or the other way round). You will also need to check the game time (minute, as it would appear on the scoresheet) and, in case of fouls the number of Free Throws and if the foul should count as a team foul. The time can also be controlled from the main window - if it is adjusted for a new action it will also update the current time in the main window.

Note: the time entered is the time as it will appear on the printed scoresheet, i.e. counting upwards. For example something that happens with 8:13 on the scoreboard will be entered with game time 2.

Digital Scoresheet

UNIQA SOPRON

Team fouls: Q1 1 2 3 4 Q2 1 2 3 4 Q3 1 2 3 4 Q4 1 2 3 4

Time-outs: Q1/Q2 Q3/Q4 OTs

4	Fegyvermekey Zsolia	0
5	Halvarsson Louice	0
6	Simon Zsolia	0
8	Zsovar Orsolya	0
9	Weninger Virag	0
11	Crvendakic Aleksandra	0
13	Knjic Sara	0
14	Hatar Bernadett	0
15	Böröndy Dominika	0
41	Dubei Debora	0
44	Ciglar Iva	0

Coach: Laszlo Sterbenz
Ass. Coach: Eva Kelleme Seres

PDF

End quarter 1

Game Time: 1

Quarter: 1 Game Time: 1

11:33:32

From Previous

GOOD ANGELS KOSICE

Time-outs: Q1 1 2 3 4 Q2 1 2 3 4 Q3 1 2 3 4 Q4 1 2 3 4

Team fouls: Q1/Q2 Q3/Q4 OTs

1	Langhome Crystal	0
3	Oblak Teja	0
5	Kissova Martina	0
7	Zirkova Zuzana	0
8	Janoscikova Beata	0
9	Balintova Barbora	0
10	Hruscakova Zofia	0
11	Stehlikova Romana	0
12	Jurcenkova Anna	0
23	Blanarova Denisa	0
42	Johnson Shenise	0

Coach: Maros Kovacic
Ass. Coach: Peter Jankovic

actions

edit			Start of the Q1	Q1 00:00	26/11/2015 11:33:30	delete	
edit			Start of the game	Q1 00:00	26/11/2015 11:33:30	delete	

Note: in case the scoresheet data is used in combination with video (for example for Instant Replay) it is important to mark exactly the moment when something happened - for example a foul should be entered immediately when it is called and not some seconds later when the referee is making his signals towards the scorers' table. This can be achieved by always using the spacebar of the keyboard at the exact moment when something has happened - this marks the right point in the video and it is no problem to wait afterwards with entering the details of the action. In a similar way the button "from previous" can be used to mark exactly the same moment in the video for two different actions (for example the points scored and the foul in an "And-1" situation).

As you might work sometimes with and sometimes without video it is good practice and recommended to use always the spacebar for marking actions.

Editing / Deleting Actions

All actions can be edited (for example changing the player of a foul or a 2PTS shot to a 3PTS shot) or deleted from the actions pane at the bottom of the main window. Clicking the "Actions" button opens a new window with further search and filter options.

Open all actions in a new window

Delete this action

Edit this action

edit	14. B. Hatar	3 points made	Q1 00:01	26/11/2015 11:36:02	delete	
edit	13. S. Knjic	(SOP) 2 points made	Q1 00:01	26/11/2015 11:33:32	delete	
edit		Start of the Q1	Q1 00:00	26/11/2015 11:33:30	delete	
edit		Start of the game	Q1 00:00	26/11/2015 11:33:30	delete	

Printing / process for signing scoresheet

Even though workflows for using digital signatures are currently being investigated, in the current version of the software and for all official FIBA Europe competitions it is required to have signed copies of the scoresheet on paper.

In detail:

- Before the game: empty scoresheet with only game info and player / coaches names is printed (one copy only) and has to be signed by both coaches as always 10 minutes before tip-off; this copy is kept by the commissioner
- After the game: 4 copies of the scoresheet are printed and all of them are signed by the referees, table officials and, in case of a protest, by the captain of the respective team; these copies are distributed in the same way as the "traditional" scoresheet (1 copy each for FIBA Europe, the organizer of the game and both teams)

In order to print the scoresheet click the pdf icon in the upper part of the main window,

Digital Scoresheet

FENERBAHCE

Team fouls: Q1 [1][2][3][4] Q2 [1][2][3][4] Q3 [1][2][3][4] Q4 [1][2][3][4]

Time-outs: Q1/Q2 [][] Q3/Q4 [][] OTs [][]

End quarter 1 Game Time: 1

1 2 3 T0 SUB

P0 P1 P2 P3 U

CCC PLO

Time-outs: Q1/Q2 [][] Q3/Q4 [][] OTs [][]

5 Oblak Teja 6 Owczarzak Dominika 7 Snell Belinda 8 Mc Carville Janel 10 Skerovic Jelena

Print scoresheet

Example of printed scoresheet

OFFICIAL SCORESHEET

Team A: Turkey

Competition: U18 Men - Division A

Game no: 1005-72.4

Date: 03/08/2014

Time: 20:45

Place: Konya (TUR)

Team B: Serbia

Referee: Leandro Nicolas Lezcano (ARG)

Ump/ref: 1 Semen Ovinov (RUS)

Umpire? 2

Andri Bakak (ISR)

Team A: Turkey

Time-outs

1st half

2nd half

Team fouls

Period 1

Period 2

Period 3

Extra periods

License no

Players

No

Player in

Fouls

1

2

3

4

5

201202502

BAYRAM, K.

1

201202927

UGURLU, B.

4

201401818

ÖZDEMİROĞLU, D.

6

✓

201401817

ARSLAN, Y.

7

201202474

GECİM, T.

8

201202473

BAYKAN, O.

9

201202466

KORUMAZ, F.

10

201202487

ARAR, E.

11

✗

201202485

OLMAZ, A.

12

201402284

ULUBAY, O.

13

✗

201401814

ARVİL, M.

14

201012931

GÜVEN, E. (c)

15

✗

Coach: Ömer Uğurlu

Assistant Coach: Aydin Gökmen Güner

Team B: Serbia

Time-outs

1st half

2nd half

Team fouls

Period 1

Period 2

Period 3

Extra periods

License no

Players

No

Player in

Fouls

1

2

3

4

5

201202418

PENO, S.

1

✗

201202416

ŠIMAC, S.

5

201401833

CARAPIC, U.

6

201401862

OSTOJIC, D.

7

201202065

DJOKOVIC, R.

9

201202516

MARINKOVIC, V.

9

201202385

DOKOVIC, I.

10

201202069

LAZAREVIC, S.

11

201202410

PAVLOVIC, N.

12

201202413

RADOVANOVIC, M.

13

201202406

VUCETIC, V.

14

✗

201202397

KARADZIC, V.

15

✗

Coach: Aleksandar Bujan

Assistant Coach: Miroslav Simovic

Score: Ayhan Kandalu

Assistant scorer: Emine Eski

Timer: Merve Elbil

24' operator: Hediye Banatcu

Referee: Umpire(1):

Umpire(2):

Running Score

A

B

A

B

A

B

A

B

1

1

1

1

1

1

1

1

51

31

41

41

41

41

41

41

81

81

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121

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OFFICIAL SCORESHEET

Team A: Turkey

Competition: U18 Men - Division A

Game no: 10085-72-A

Date: 03/08/2014

Time: 20:45

Place: Konya (TUR)

Unpre(1): Seman Ovcharov (RUS)

Unpre(2): Amir Balci (ISR)

Team B: Serbia

Referee: Leandro Nicolas Lescano (ARG)

Team A: Turkey

Team B: Serbia

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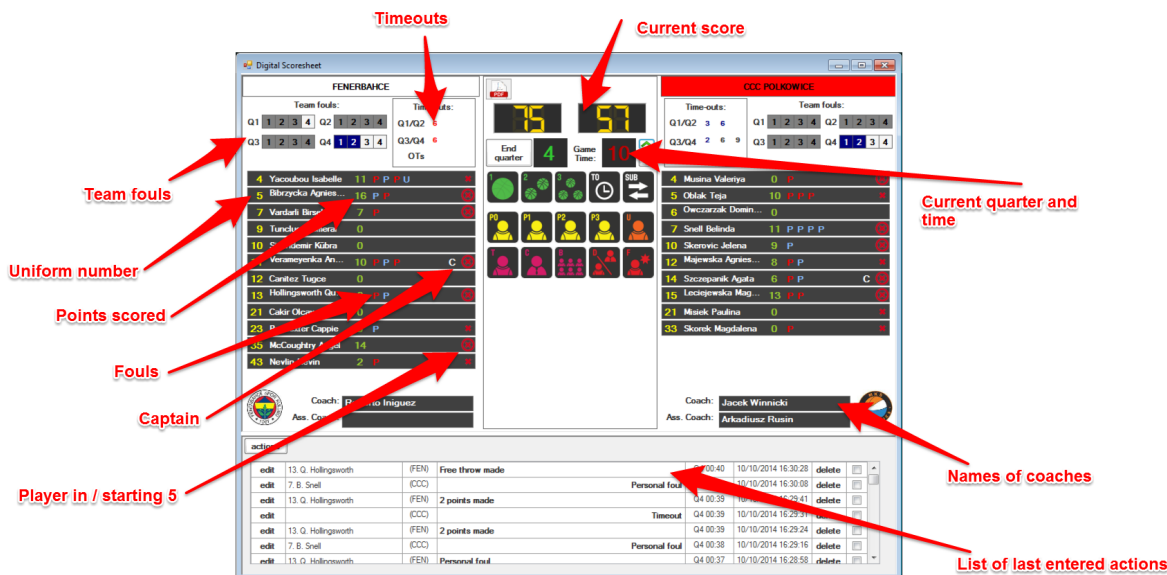
Team A: Turkey

Team B: Serbia

Team A: Turkey

Team B: Serbia

Example of main window of a finished game



FAQ

Q: I have used a laptop only for testing and can't use the license key now for another installation - what can I do?

A: Please simply select "Configuration - Deactivate license". Afterwards the license key can be used on another laptop.

Q: I tried to download a game but after logging on I get a message "There are currently no games available". Why?

A: Games will only become available for you a few days before the game day.

Q: I have downloaded a game and used it for some tests. How can I remove this test data to start with a "clean" game?

A: Just select the game on the main screen and click "Delete Game". Alternatively, when downloading the same game again you will be asked "File already exists! Overwrite existing file?" If you select "Yes" all locally stored data for this game will be erased.

Q: I have a friendly game with more than 12 players in a team - is this a problem?

A: In principle you can have as many players as you like and all of them will be shown on the user interface. However, on the printed scoresheet no more than 12 players per team will be shown.